



Lead Recovery Coach

Shelter KC is hiring a full-time Lead Recovery Coach to serve in our Men's Center rehabilitation department. Shelter KC is a Christ-centered community serving among the poor and homeless of Kansas City. We offer hope and the opportunity for reconciliation and transformation through programs of relief, recovery and reentry, empowering those we serve to reach their full potential.

Primary Job Responsibilities include but are not limited to:

- Monitor, maintain, and encourage a Christ-centered recovery environment within the Christian Community of Recovery (C-COR) program
- Address client spirituality and addiction issues by performing and/or supervising counselors in the performance of the Twelve Core Functions:
 - Screening clients
 - Intake of clients
 - Orientation
 - Assessment
 - Recovery Planning
 - Counseling
 - Case Management
 - Crisis Intervention
 - Client Education
 - Referrals
 - Record Keeping
 - Consultations
- Facilitate a weekly chapel service for C-COR Participants and Shelter KC Staff
- Responsible for the curriculum and scheduling for the C-COR Classes, as well as teaching
- Make recommendations to and receive recommendations from the Director of Men's Center regarding planning, development, and implementation within C-COR and Shelter KC
- Assist the Director of Men's Center in the area of human resource management in the following: monitoring and encouraging staff spiritual and professional development; staff training; staff performance evaluations; and other performance improvement activities
- Audit client records for compliance
- Administer and coordinate drug tests as needed
- Perform other duties, as assigned

Required Qualifications:

- Minimum 5 years of relevant/similar work experience
- Professing Christian who is active in their local church
- Have a heart and passion for the homeless community
- Knowledge of what the recovery process really is and how it works
- Excellent people skills
- Able to manage a team of up to 3 people at a time
- Team player
- Organizational skills

Preferred Qualifications:

- Certifications in Social Work, Mental Illness, Recovery Coaching, and/or similar are preferred
- Bachelor's degree
- Experience working with homeless population and/or social services, especially mental illness

This is a full-time, exempt position with a schedule of 40 hours per week. The schedule will be during the day Monday through Friday. Benefits include health, dental, life insurance, AD&D, retirement (403B), paid holidays, paid time off, and lunch which is provided to staff on site daily.

All staff are required to adhere to and fully support Shelter KC's Mission Statement, Core Values, and Statement of Belief which are can be found here:

<https://www.shelterkc.org/about/employment/>

To apply, please visit <https://www.shelterkc.org/about/employment/>